

Enquiry on Results Procedure

If you are unhappy with the result of your exam and you wish to query your results, Cambridge English has a vigorous and thorough Result Enquiry procedure. This procedure is to ensure all components are checked and, if requested, re-marked.

If you want to query your result, this must be submitted through the British Council on your behalf. Results Enquiry Procedure has two stages:

	What is the enquiry process?	How long does it take?	What does it cost?
Stage 1 A full clerical re-check	Cambridge Assessment English will check that all of the marks on your exam papers have been correctly counted, to make sure no there were no mistakes when calculating your final grade.	10 working days	30 €
Stage 2 A full re-mark of papers	Cambridge Assessment English will have your exam papers re-marked by an examiner (speaking test not included)	4 weeks	78€ for A2 Key, B1 Preliminary, BEC Preliminary
Stage 2 A full re-mark of papers	Cambridge Assessment English will have your exam papers re-marked by an examiner (speaking test not included)	4 weeks	118€ for B2 First, C1 Advanced, C2 Proficiency, BEC Vantage and Higher

- To request a Stage 2 enquiry, a candidate must have received their results and completed Stage 1 of the Results Enquiry Process.
- Please note that this process does not apply to any Speaking test component.
- Where an enquiry leads to a change of result, any Result Enquiry fee will be refunded (5€ admin cost not refunded)

If you wish to submit an enquiry on your results, please complete the form below and send it along with a cheque for the correct amount

Enquiry on Results Request Form

Please fill in this registration form in CAPITAL LETTERS and return it with a cheque for the correct amount made payable to the British Council.

Merci de compléter ce formulaire en LETTRES CAPITALES et de le retourner au British Council avec un chèque du montant approprié à l'ordre du British Council.

First name/ prénom.....

Family name/ nom de famille

Exam name/ Examen:.....

Exam date/ date d'examen:/...../

Candidate number/ numéro de candidat:

Address/ adresse.....

Post Code/ code postale.....City/ville.....

Email Telephone.....

		Deadline / Date limite
Stage 1 / Etape 1	<input type="checkbox"/>	Within 10 working days of the results being released <i>Sous 10 jours ouvrés après la publication des résultats</i>
Stage 2 / Etape 2	<input type="checkbox"/>	Within 10 working days of the Stage 1 results being released <i>Sous 10 jours ouvrés après la publication du résultat Stage 1</i>

Date

Signature

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Please send the complete form to / *Merci d'envoyer ce formulaire au:*

British Council | Service des examens

9 rue de Constantine | Paris| 75007 | France