

First Name NAME.....

Address.....

Post code..... Town.....

Email Phone number.....

The British Council's IoL centre number is **1185**.

Please select the format you wish to take and the units depending on your choice of source and target language

The exam will take place at the British Council's exam centre *Formasquare La Chapelle: 69ter rue de la Chapelle, 75018 Paris*Format Computer based (French AZERTY keyboard only) Paper based (line paper provided)UnitsTuesday 21st January 2020 – Frominto ENGLISH

- | | | |
|---------------------------------|------------------------------|------------------------------|
| <input type="checkbox"/> Unit 1 | 9.30 am – 12.30 pm (3 hours) | General translation |
| <input type="checkbox"/> Unit 2 | 1.30 pm – 3.30 pm (2 hours) | Semi-specialised translation |
| <input type="checkbox"/> Unit 3 | 4 pm – 6 pm (2 hours) | Semi-specialised translation |

Wednesday 22nd January 2020 – From ENGLISH into

- | | | |
|---------------------------------|------------------------------|------------------------------|
| <input type="checkbox"/> Unit 1 | 9.30 am – 12.30 pm (3 hours) | General translation |
| <input type="checkbox"/> Unit 2 | 1.30 pm – 3.30 pm (2 hours) | Semi-specialised translation |
| <input type="checkbox"/> Unit 3 | 4 pm – 6 pm (2 hours) | Semi-specialised translation |

Exam fees

Please enclose payment for the units you have selected and the venue costs:

Venue costs: 60€ per day

Registration fee: 100€ per unit

I agree to the British Council France terms and conditions (overleaf).

Date

Signature

.....

.....

Important information

Registration

You must register with CIOL before you register with the British Council Paris. You cannot sit the exam if you are not registered with CIOL.

CIOL will be your main contact if you have questions regarding the exam preparation content.

Upon reception of this form and payment we will send you a confirmation of registration. To complete the registration process, please send this confirmation to CIOL.

Payment method

- a cheque made payable to the British Council
- or a proof of bank transfer with the following reference: 'IOL/surname/test date' e.g. IOL/Dupont/16Jan2018

Bank details:

HSBC Paris St Dominique, 85 rue St Dominique, 75007 PARIS

IBAN FR76 3005 6000 9100 9154 2911 025

BIC: CCFRFRPP

Exam

The exam will take place at the British Council's exam centre Formasquare La Chapelle: 69ter rue de la Chapelle, 75018 Paris

Your 'Admission Letter' will be sent by email approximately 3 weeks prior to the exams with all details needed.

The exam runs over two days, depending on your choice of source and target languages.

Candidates are required to pass all three units in order to qualify for the Diploma. All units must be passed within five years.

Refund

You can apply for a refund according to the following policy:

- if you send your cancellation with at least 2 months' notice before the exam date
- illness on the day of the exam day
- compassionate reasons

Please contact exams@britishcouncil.fr for the refund request form.

For medical/compassionate refund requests we must receive the request and supporting documents within 5 days of the exam date.

We will refund you by bank transfer within 10 working days of reception of these documents. €15 per unit is deducted for administrative costs.

British Council France is committed to keeping their customers' data safe.

The new EU General Data Protection Regulation (GDPR) data protection policy came into force on 25th May 2018. If you would like more information on how to access the data we hold on you, full details of our privacy policy can be found on our website: www.britishcouncil.fr or <https://www.britishcouncil.org/privacy-cookies/data-protection>

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